

LOT SPLIT/LINE ADJUSTMENT APPLICATION

SECTION I: PROPERTY OWNER(S)

Name: _____

Mailing Address: _____

Phone: _____ Fax: _____

***If more than one owner, attach additional sheet with names, addresses and signatures as requested below**

SECTION II: APPLICANT INFORMATION & PRIMARY CONTACT INFORMATION

Applicant Name: _____

Affiliation with Project: _____

Mailing Address: _____

Phone: _____ Fax: _____

Primary Contact Name: _____

Affiliation with project: _____

Phone: _____ Fax: _____

Email: _____

SECTION III: PROPERTY

Address of property requesting to be split: _____

General Location and Assessor's parcel number: _____

Current zoning(s): _____

General Plan Classification: _____

Legal description of property as currently exists: _____

Legal description of each new lot as proposed: _____

Legal description of all easements on lot(s): _____

Size of property **before** and **after** split/adjustment: _____

If a residential lot split is allowed, how many homes will reside on the property? _____

SECTION IV: SUBMITTAL REQUIREMENTS

Please provide the following (attach additional sheets):

Office

Check-in Applicant

Use Only Checklist

- | | | |
|--------------------------|--------------------------|---|
| <input type="checkbox"/> | <input type="checkbox"/> | Pre-application determinations |
| <input type="checkbox"/> | <input type="checkbox"/> | Project narrative (scope of work proposed) |
| <input type="checkbox"/> | <input type="checkbox"/> | Five (5) full size prints (preferably 24" x 36") of the proposed lot split/adjustment: <ul style="list-style-type: none"> • Show property lines, easements and dimensions. • Show all existing improvements i.e. buildings, fences, utilities, etc. |
| <input type="checkbox"/> | <input type="checkbox"/> | One (1) 8.5" x 11" PMT reduction of each above referenced exhibits |
| <input type="checkbox"/> | <input type="checkbox"/> | An ALTA Survey (no older than 90 days) |
| <input type="checkbox"/> | <input type="checkbox"/> | Title report (no older than 60 days) verifying the Applicant as property owner |
| <input type="checkbox"/> | <input type="checkbox"/> | Documentation of number of splits that have historically occurred on this lot |
| <input type="checkbox"/> | <input type="checkbox"/> | Fee: \$300.00 |

According to State Law, ARS9-463.02, a **subdivision** is created when:

- Property is divided into four or more lots *or*
- If a new street is involved, property is divided into two or more lots *or*
- Property with boundaries fixed by a recorded plat is divided into more than two parts

I have read this Lot Split/Lot Line Adjustment Application and understand that if my application is not complete in all respects it will not be processed until such time as it is complete. I also attest that I am in compliance with Arizona State Laws as applicable to any requested Lot Split.

Signature of Applicant	Print Name	Date
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Signature of Property Owner	Print Name	Date
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***If more than one owner, attach additional sheet with names, addresses and signatures**

OFFICE USE ONLY

Case #:	Zoning Map #:
Fees:	
Date of Submittal:	Accepted by: